**Please complete and send your application with the requested attachments via email to**

**Michelle Dai Zotti (****mdaizotti@salzburgglobal.org)**

**Deadline: 17th February, 2020**

**1. Name:**

**2. Project Title:**

**3. Departure city, country:**

 **Proposed departure date:**

**4. Destination city, country:**

 **Proposed return date:**

**5. Partner YCI(s)/Organization(s):**

 **Contact YCI name:**

**Email:**

**Name of organization: City:**

**Country:**

**6. Estimated cost of travel (USD):**

**7. Do you need a visa for the travel you are applying for?**

**Yes No**

**8. Summarize why the travel is important to you/your work and explain what you want to achieve through it (expected outcomes, concrete results, future developments etc.): (max. 250 words)**

**9. What are the planned activities? (max. 200 words).** Please provide a brief day-to-day activity plan.

**10. How does your travel benefit communities at home and in the location you visited? (max. 200 words)**

**11. Travel Budget.** The following expenditures are eligible for funding:

* Flights
* Transfer
* Ground Transportation
* Visa fees
* Room and board
* Per-diem
* Event/Project costs

|  |  |  |  |
| --- | --- | --- | --- |
| **Budget Item** | **Total Budgeted Amount**  | **Requested Funds from Salzburg Global** | **Other resources (in-kind/cash donations)** |
| *(please add additional lines as required)* |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **TOTALS (USD)** | **0.00** | **0.00** | **0.00** |

**12**. **Submission.** Please send the following attachments by **February 17, 2020** to mdaizotti@salzburgglobal.org:

1) a completed application form;

2) a letter of support from the partner(s) in the location you wish to travel to (max. 250 words).